

Supplementary CKYC Form
Know Your Client (KYC) Application Form (For Individuals only)
(Please fill the form in English and in BLOCK Letters) Fields marked with '\*' are mandatory fields

KYC Type*	Normal (PAN is mandatory) PAN Exempt Investors	
1 Identity Details (Ple	ase refer instruction A at the end)	
PAN	Prefix  Prefix	
Name* (same as ID Proof)	F I R S T M I D D L E L A S T	
Maiden Name (If any*)	F I R S T M I D D L E L A S T	ī
Mother Name*	F I R S T M I D D L E L A S T	$\exists$
	Residential Status* Resident Individual Non Resident Indian Foreign National Person of Indian Origin	
	Occupation Type* Service Private Sector Public Sector Government Sector Others Professional Self Employed Retired	
2 FATCA/CDS informs	Housewife Student Business Not Categorised	
	tion (Tick if Applicable) Residence for Tax Purposes in Jurisdiction(s) Outside India (Please refer instruction <b>B</b> at the end)	
	Mandatory only if above option is ticked)	
Country of Jurisdiction of Res		
	equivalent (If issued by jurisdiction)*	
Place / City of Birth*	Country of Birth* Country Code as per ISO 3166	
Address		_
		닉
		닉
City / Town / Village*	District Dis	닉
City / Town / Village*	District* Pin Code*	닉
State/UT* State/UT Code Country* Country Code as per Indian Motor Vehicle Act, 1988 as per ISO 3166		
a Patrilla of Patriotal		
	erson (Optional) (please refer instruction G at the end) (in case of additional related persons, please fill 'Annexure B1')	
Related Person	Deletion of Related Person KYC Number of Related Person (if available*)	
Related Person Type*	Guardian of Minor Assignee Authorized Representative	
Name*	F I R S T	
	name are provided, below details of section 6 are optional)	
	of Related Person* (Please see instruction (H) at the end)  e following Proof of Identity[Pol] needs to be submitted)	
Passport Number	Passport Expiry Date D D M M Y Y Y Y	
Voter ID Card	Aadhaar Card Aadhaar Card	
Pan Card		
Driving Licence	Driving Licence Expiry Date D D M M Y Y Y Y	
NREGA Job Card		
Others (any document notified	by the central government)   Identification No	
4 Remarks (If any)		
5 Applicant Declarati		
therein, immediately. In ca	tails furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes se any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held	
legislation or any notificati	ire that I am not making this application for the purpose of contravention of any Act, Rules, Regulations or any statute of [Signature / Thumb Impression] ons/directions issued by any governmental or statutory authority from time to time.	
I hereby consent to receiving	ng information from Central KYC Registry through SMS/Email on the above registered number/email address.	
Date D D M M Y	Y Y Place Signature / Thumb Impression of Applicar	t

# Instructions/Guidelines for filling Individual KYC Application Form

### General Instructions:

- 1. Self-Certification of documents is mandatory.
- 2. KYC number of applicant is mandatory for update/change of KYC details
- 3. For particular section update, please tick (ii) in the box available before the section number and strike off the sections not required to be updated.
- 4. Copies of all documents that are submitted need to be compulsorily self-attested by the applicant and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the list mentioned under [I].
- 5. If any proof of identity or address is in a foreign language, then translation into English is required.
- Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 7. If correspondence & permanent addresses are different, then proofs for both have to be submitted.
- 8. Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 11. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/ Passport of Minor/Birth Certificate must be provided.
- 12. Note supplementary form is mandatory for existing investor who is KYC compliant.

## A. Clarification / Guidelines on filling 'Identity Details' section

- Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2. Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.
- B. Clarification/Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside
- Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if
  the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional
  equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/
  insurance number, citizen/personal identification/services code/number, and resident registration
  number)